То,
Editor-in-Chief,
IJPR.
SUB: Submission of manuscript at IJPR.
Dear Sir,
I have submitted manuscript entitled "[Manuscript Title]" at your reputed journal, which have been not published any where in any language and online or hard print version.
If any things will be found I will be only responsible for the same.
Kindly consider it.
Thanking you.
Yours Truly,
[Authors]